

# Public Document Pack



Chairman and Members of the Council

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Tel: 01279 502174  
Date: 28 Feb 2024

cc. All other recipients of the Council agenda

Dear Councillor,

## **COUNCIL - 28 FEBRUARY 2024**

Please find attached the following reports which were marked "to follow" on the agenda for the above meeting:

10. Budget 2024/25 and Medium Term Financial Plan (Pages 3 - 4)

Please bring these papers with you to the meeting next Wednesday

**MEETING** : COUNCIL  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : WEDNESDAY 28 FEBRUARY 2024  
**TIME** : 7.00 PM

# Agenda Item 10



## Legal and Democratic Services

Basis of Charge	Unit of Charge	2023/24		2024/25		VAT
		Charge	Ex. VAT	Charge	Ex. VAT	
		£		£		

### LAND CHARGES

Registration of a charge in Part II of the register	Statutory	per charge	67.00	67.00	OS
Filing a definite certificate of the Lands Tribunal under rule 10 (3)	Statutory	per certificate	2.50	2.50	OS
Filing a judgement or order, or written request for the variation or cancellation of any entry in Part 11 of the register	Statutory	per item	7.00	7.00	OS
Inspection of documents filed in the register under rule 10, in respect of each parcel of land	Statutory	per parcel of land	2.50	2.50	OS
Office copy of any plan or other document filed pursuant to the rules	Statutory	per copy	Individual Charge	Individual Charge	OS
Standard search fee (LLC1 + CON29) VAT inclusive price	Cost Recovery	Per search	£131.15	£141.60	S
Extra parcel fee with standard search	Cost Recovery	Per search	£152.60	£164.70	S
Standard search including all CON290 questions	Cost Recovery	Per search	£311.03	£338.64	S
LLC1	Cost Recovery	Per search	£28.25	£30.00	Z
CON29	Cost Recovery	Per search	£85.75	£111.60	S
Con290 Qu.4 -21	Cost Recovery	Per search	£6.50	£8.40	S
Con29o Qu.22	Cost Recovery	Per search	£32.90	£45.84	S
Extra parcel fee (LLC1)	Cost Recovery	Per search	£9.75	£10.50	Z
Extra parcel fee (Con29)	Cost Recovery	Per search	£9.75	£12.60	S

### LEGAL CHARGES

External legal advice (Non Public Law Partnership member)	Discretionary	Per hour	255.00	255.00	S
Authorised Guarantee Agreement	Discretionary	Fixed	628.00	628.00	S
Commercial lease assignment	Discretionary	Fixed	850.00	850.00	S
Leases	Discretionary	Fixed	981.00	981.00	S
Licences	Discretionary	Fixed	459.00	459.00	S
Deed of covenants	Discretionary	Fixed	£511.66 PLUS 3%	£511.66 PLUS 3%	S
Landlord licence	Discretionary	Fixed	717.00	717.00	S
Deed of variation (complex)	Discretionary	Fixed	1,307.00	1,307.00	S
Easements	Discretionary	Fixed	1,307.00	1,307.00	S
Drafting Rent Reviews	Discretionary	Fixed	327.00	327.00	S
s.106 TCPA 1990 – simple	Discretionary	Fixed	255.00	255.00	S
s.106 TCPA – complex	Discretionary	Per Hour	255.00	255.00	S
Deed of Surrender	Discretionary	Fixed	784.00	784.00	S



Legal and Democratic Services

	Basis of Charge	Unit of Charge	2023/24		2024/25		VAT
			Charge	Ex. VAT	Charge	Ex. VAT	
			£		£		
Transfer of Open Space	Discretionary	Fixed	1,046.00		1,046.00		S
Licence of alterations	Discretionary	Fixed	915.00		915.00		S
Licence to assign leasehold premises	Discretionary	Fixed	915.00		915.00		S
Notice of Assignment	Discretionary	Fixed	107.00		107.00		S
Nomination Agreement	Discretionary	Fixed	826.00		826.00		S
Leasehold Enquiry Forms	Discretionary	Fixed	193.00		193.00		S
Letter and Consent	Discretionary	Fixed	39.00		39.00		S
Residential Lease Extension	Discretionary	Fixed	551.00		551.00		S
Notice of charge	Discretionary	Fixed	107.00		118.00		S
Postponement of Charge	Discretionary	Fixed	107.00		118.00		S
Sale of land	Discretionary	Fixed	980.00		1,080.00		S
Footpath/Bridleway Creation or Diversion Agreement	Discretionary	Fixed	1,961.00		2,155.00		S

**STREET NAMING & NUMBERING**

Change of house name or adding alias name	Cost Recovery	Per address	95.00		100.00		Z
Registering 1 plot	Cost Recovery	Per address	95.00		104.50		Z
Registering 2-24 plots	Cost Recovery	Per address	64.00		70.00		Z
Registering 25-49 plots	Cost Recovery	Per address	51.00		60.00		Z
Registering 50-74 plots	Cost Recovery	Per address	39.00		50.00		Z
Registering 75-99 plots	Cost Recovery	Per address	32.00		40.00		Z
Registering 100+ Plots	Cost Recovery	Per address	20.00		30.00		Z
Naming a new street/block where the Council Chooses a Name	Cost Recovery	Per road name	250.00		275.00		Z
Naming a new street/block where the developer chooses a name (Three names to be submitted with local connection and must conform to policy)	Discretionary	Per road name	350.00		375.00		Z
Renaming of street where requested by residents and/or the Town/Parish Council	Discretionary	Per address	95.00		100.00		Z
Change to new addresses due to development changing after the schedule has been issued (applies to all amended plots)	Discretionary	Per address	64.00		100.00		Z